



Registered to AS9100 (with ISO 9001)

Form F-840-01

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Revision : New
Issued : 07/20/2018
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Supplier Self Assessment Questionnaire

Supplier or Vendor Name: _____

Material Supplier []

Process Supplier []

Distributor []

Manufacturer []

PLEASE NOTE: To comply with our ISO quality system, you must complete this questionnaire. We cannot purchase from your company unless we have this information, or unless we have a certification of process or verification that you are on a government prime contractor's approved supplier list.

We may verify answers on the questionnaire with an on-site audit, if required.

SUPPLIER TO COMPLETE:

Telephone: _____

FAX: _____

Contact: _____

Company established since (year): _____ Number of employees: _____

If you have a quality system for which your company has a third-party registration, please check applicable:

ISO 9001 [] AS 9100 [] Other [] (specify): _____

NOTE: If your company has a third-party registration for ISO 9001, ISO 9002 or other quality system, please attach a copy of the certificate and include a copy of your quality manual, skip the following questions and go to "comments" on the last page. Otherwise continue.

NOTE: If your company has a compliant quality system, please answer the following questions and include a copy of your quality manual.

NOTE: If your company is neither compliant nor registered, please answer the following questions. Include a copy of your quality manual if you have one.

Material Suppliers, answer only section I.

Outsource Processors (services), such as anodizers, heat-treaters or job shop work, answer both section I and II.

For each question, please checkmark either YES, IN-PROCESS, or NO if you do not have that item implemented.

Supplier Self Assessment Questionnaire

SECTION I- ALL Suppliers (material and processes)

		<i>Yes answers=2 points, in-process= 1 point, No= 0 points</i>			
		Yes	In-process	No	Comments
1.	Does your organization have systems in place for document control?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Does your company supply with all shipments certificates of compliance, certificates of analysis, inspection reports or other applicable paperwork?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Do labeling and markings on individual product packaging include product identification, lot number (if applicable), all legally required labels and markings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Does your company have a system in place that ensures that calibration records for measuring equipment are maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Does your company have a system in place that ensures that Inspection, Measuring, and Test Equipment is calibrated against a measuring standard traceable to NIST (National Institute of Standards and Technology)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Do you have a system in place that ensures that your customers are informed in advance of changes to product specifications, including packaging?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Do you have a system in place that ensures that your customers receive advanced information of changes to required delivery dates or quantities ordered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Does your company have a quality assurance manual and a system for continual maintenance of quality assurance manual?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Does your organization maintain a documented system for the handling of nonconforming materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Does your company have a policy in place for customer returns of non-conforming products?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11.	Is this policy communicated to all your customers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	Does your company have systems in place for effective control of inventories of raw materials to ensure traceability (back to raw material origin) of products sold?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	Do you use a positive means of identification of all raw stock?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14.	Does your company have systems in place that ensure the use of appropriate packaging for storage, transportation, including handling and the protection and preservation of products until final destination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Supplier Self Assessment Questionnaire

SECTION I- ALL Suppliers (material and processes)

		<i>Yes answers=2 points, in-process= 1 point, No= 0 points</i>			
		Yes	In-process	No	Comments
15.	Do you have any kind of FOD (foreign object debris) program in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

SECTION II- Process Suppliers ONLY also complete this section

		<i>Yes answers=2 points, in-process= 1 point, No= 0 points</i>			
		Yes	In-process	No	Comments
16.	Has your organization implemented a system for periodically calibrating all measuring tools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Do all measuring devices test equipment items carry stamps or labels that indicate the most recent calibration date?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	Does your company have systems in place for effective production planning as per customer requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	Does your quality control organization have the authority to withhold items that have not met acceptable quality standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	Does your organization maintain an adequate control area for customer furnished materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	Is in-process inspection activity performed by quality control?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22.	Does your company's system provide for identification of inspection status of products?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.	Is all finished product inspected by quality assurance to insure that contract requirements have been met?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
24.	Do in-process operators and inspectors have ready access to all required drawings, engineering orders, specifications, and other appropriate materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.	Does your company's system provide for product traceability through all stages during production?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26.	Does your company have systems in place that ensure the use of appropriate packaging for storage, transportation, including handling and the protection and preservation of products until final destination?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27.	When required, are certified packaging materials are used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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In case it is Precision Machining's intention to conduct a quality audit at your facility, do you agree that Precision Machining, after previous consultation with your authorized staff and mutually agreed date and time, has the authority to perform a quality audit, which would include the before mentioned issues?

Yes

No

Comments:

Completed by authorized employee (name): _____

(Title): _____

(Signature): _____

(Date): _____

Please return this completed questionnaire to:

**Precision Machining Services
1009 Pineville Rd.
Chattanooga, TN 37405
Attn.: Purchasing Manager**

Or email to:

sdavidson@lorwayco.com